

[Attachment 4]

## PRACTICAL INFORMATION

### Overview

- Venue: Fraser Place Central Seoul (Seoul, Korea)
- Duration: 22-23 May 2017
  - A. It is advisable for participants to arrive in Seoul by Sunday, 21 May 2017.
  - B. Special Events (Tentative)

Event	Date
Welcome Dinner	22 May 2017
Cultural Excursion (half-day)	23 May 2017
AIRI Seminar	24 May 2017
- Registration Deadline: 7 April 2017

Please send a completed Registration Form (Attachment 3) via e-mail at [koreasai@korea.kr](mailto:koreasai@korea.kr) **by 7 April 2017**, along with **a scanned passport copy**. Please indicate which passport you will be traveling on: diplomatic/official/ordinary.
- Business attire is recommended for the opening ceremony, and the welcome dinner.

### Transportation

- **Arrival at Incheon Airport:** After passing through the Custom line, please head to the KOICA Counter, located between exit 1-2. At the KOICA Counter, a BAI employee will be waiting for you to take you to the limousine bus (No.6005) stop at the airport.
- **Transportation service** will be offered by the SAI of Korea during official programme.

### Accommodation

- Hotel: Fraser Place Central (<http://www.fpcs.co.kr>)
- Address: 78 Tongil-ro, Jung-gu, Seoul, Korea (postal code:04517)
- Tel: +82-2-2220-8000/ Fax: +82-2-2220-8880
- The hotel is selected for the meeting venue. The Board of Audit and Inspection (BAI) of Korea will assist in reserving hotel rooms according to the dates of arrival and departure indicated by participants in their registration forms.
- Negotiated Room Rate : **KRW 169,400 per night** (including breakfast for one person and tax) .
- Facilities: All hotel rooms are equipped with fully furnished kitchen (residence style), air conditioning/heating and free WIFI. Participants will have complimentary access to children's playroom (2F), snooker lounge (2F) fitness center(B1) including indoor swimming pool, jacuzzi and sauna.
- Check-in and check-out time is 14:00 PM and 12:00PM respectively. One night charge will apply for early check-in and late check-out.
- Deposit/ Payment policy: Full payment in cash or credit card guarantee upon arrival.

### Others

- **Visa:** Those participants, who require a visa to enter Korea, will be given a visa facilitation letter. Please indicate your need for the visa facilitation letter in the attached registration form.
- **Medical Insurance:** It is highly recommended that the participants acquire international medical and travel insurance for the period of meeting. Those costs will be at the responsibility of the participants.
- **Contact Person:** Should you have questions regarding the WGITA meeting, please contact Ms.SO Kyung-jin (International Cooperation Division, BAI) at T:+82-2-2011-2159 or at E:[koreasai@korea.kr](mailto:koreasai@korea.kr).

In case of any query on the Seminar, you may please contact Mr. HO Jinwon, Deputy Director at E:[jwho@bai.go.kr](mailto:jwho@bai.go.kr) (Audit and Inspection Research Institute (AIRI), BAI).

## About Korea

### 1. Currency Exchange

The Korean unit of currency is Won. One US dollar is equivalent to about 1,141 won as of 3 March 2017 and the exchange rate is subject to market fluctuations. Foreign currency and traveler's checks can be converted to Korean Won at banks and other authorized money changers. Credit cards, including VISA, American Express, Diner's Club, Master Card and JCB are accepted at major hotels, department stores and larger restaurants. Please inquire from the hotel reception desk for your currency exchange.

### 2. Time

The standard time in Korea is 9 hours ahead of Greenwich Mean Time (GMT). Most government offices are open from 09:00 to 18:00 and closed on weekends. Most Banks are open from 9:00 to 16:00 on weekdays and are closed on weekends. Major department stores are usually open from 10:30 to 20:00, including Sundays, but smaller shops tends to be open earlier and close later every day of the week.

### 3. Climate

The average temperature of May in Korea is about 17.4°C (maximum: 23~25°C, minimum :12~13°C) The weather in Korea is changing every year so please check <http://www.weather.com> before your arrival.

### 4. Local Shopping Place



**Myungdong**

Myungdong is one of Seoul's main shopping districts featuring mid-to-high priced retail stores and international brand outlets,



**Insa-dong Traditional Culture Street**

With art galleries, traditional craft stores, antique art dealers, traditional tea houses and restaurants, Insa-dong is for visitors



**26<sup>th</sup> Meeting of the  
INTOSAI Working Group on IT  
Audit  
(Seoul, Korea (Republic)  
22<sup>nd</sup> and 23<sup>rd</sup> May 2017)**



including *Lacoste*, *Polo Ralph Lauren*, *Bulgari* and *Louis Vuitton*, as well as Korean cosmetics brands such as *Nature Republic*, *Missha*, *The Face Shop* and *Skin Food*. It is a particularly popular area for young people and tourists as a center for fashion and sight-seeing.

who want to experience traditional aspect of Korea. The main street of Insa-dong is vehicle-free and vendors are set up along the street with people peddling their antiques, accessories and artworks.



**Itaewon Special Tourism Zone**

The 1.4 km-long street stretching from Itaewon 1-dong to Hannam 2-dong has been designated as “Itaewon Street”, one of the most exotic places in Seoul. After the U. S. set up a military base here during the 1970s, many foreigners settled near the Itaewon area, naturally developing the region into a shopping district catering to foreigners.

*Itaewon Station / Noksapyeong Station  
(Subway Line 6)*



**Lotte Department Store**

One of the biggest department stores in Seoul. You can find all luxurious designer goods and a duty-free shop in one place.

*Euljiro Station (Subway Line 2)*

## 5. Sightseeing in Seoul







**INTOSAI**

Working Group on IT Audit

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**Gyeongbokgung Palace**

Built in 1395 as the main palace of the Joseon Dynasty(1392-1910) by the dynasty's founder King Taejo, Gyeongbokgung is the most comprehensive and grandest of the five palaces of the period. It is also home to the National Folk Museum of Korea.

*Locations: 161 Sajik-ro, Jongno-gu, Seoul  
Gyeongbokgung Station (Subway Line 3)*



**Namsan N Seoul Tower**

With a commanding view of Seoul, N Seoul Tower is equipped with an observatory and a revolving restaurant for a full 360° view of downtown Seoul. Various cultural events are held at pavilion exhibition.

*Locations: 105 Namsangongwongil, Yongsan-gu, Seoul  
Myeongdong Station (Subway Line 4), walk to Namsan Cable car dock*



**Bukchon Hanok Village**

Bukchon, literally "North Village", is a traditional residential area. Its 600-year history spans the life of the city itself. At Bukchon, visitors can see the aesthetic charm of the traditional Korean house, called hanok. Various experimental cultural programs as well as the Bukchon Culture Center, the Museum of Korean Embroidery

*Locations: Bukchon-ro, Jongno-gu, Seoul  
Anguk Station (Subway Line 3)*

**Gangnam Areas(as in Psy's "Gangnam Style")**

Literally meaning "South of the river", Gangnam is mainly commercial area located south of the Hangang River. The young and fashionable gather here, and celebrities-sightings are common.

*Locations: gangnam-gu, Seoul  
Gangnam Station(Subway Line 2)*  
**For more information about the travel in Korea, please visit the following website:**  
<http://english.visitkorea.or.kr>



## 6. Facts and Figures



**Official Name:** Republic of Korea (South Korea)

**Capital City:** Seoul

**Climate:** Continental and monsoonal climate characterized by four distinct seasons

**Time Zone:** GMT + 9

**Administrative Division:** The Korean Peninsula is divided slightly north of the 38<sup>th</sup> parallel.

**Population:** 50 million (South Korea)

**Languages:** Korean

**Leading Companies:** Samsung Electronics, Hyundai-Kia Motors, POSCO, LG Electronics, etc.

**Monetary Unit:** Korean Won

**Exchange Rate:** US\$ 1 = 1,141.80 won (3 March 2017)

**Electricity:** 220V

